

MEETING	B&NES HEALTH AND WELLBEING BOARD
DATE	19/11/14
TYPE	An open public item

<u>Report summary table</u>	
Report title	Health and Wellbeing Board terms of reference
Report author	Helen Edelstyn (01225 477951)
List of attachments	Appendix One: Proposed amendments to the Health and Wellbeing Board terms of reference
Background papers	NA
Summary	This report seeks agreement for 3 amendments to the Health and Wellbeing Boards terms of reference.
Recommendations	<p>The Board is asked to:</p> <ul style="list-style-type: none"> • Agree 3 amendments to the Health and Wellbeing Boards terms of reference (attached as Appendix One): <ul style="list-style-type: none"> ○ The Health and Wellbeing Board is co-chaired by the Council's Cabinet Member for Wellbeing and the Chair of Clinical Commissioning Group. ○ That the new statutory responsibility for completing and publishing a Pharmaceutical Needs Assessment is added to the terms of reference. ○ That the Health and Wellbeing Board's new responsibility for the B&NES Better Care Fund, including the 'sign off' of the plans, is added to the terms of reference
Rationale for recommendations	The amendments to the terms of reference reflect the increased joint working between the Council and the CCG and new statutory responsibilities for development of a Pharmaceutical Needs Assessment and approval of the B&NES Better Care Fund.
Resource implications	There are no direct resource implications arising from this report.
Statutory considerations and basis for proposal	There are a number of core duties set out in the Health and Social Care Act 2012 which underpin the work of the Health and Wellbeing Board and which are set out in its terms of reference: http://www.legislation.gov.uk/ukpga/2012/7/contents/enacted
Consultation	Consultation has been undertaken with the Chair and Vice Chair of the Health and Wellbeing Board, Strategic Director - People and Communities, as well as nominated representatives of the Chief

	Financial Officer and the Monitoring Officer Vernon Hitchman.
Risk management	An assessment of risk has been undertaken, in compliance with the Council's decision making risk management guidance.

THE REPORT

- 1.1 The Health and Wellbeing Board terms of reference were agreed by Bath and North East Somerset Council on 16 May 2013, in accordance with policy and procedure. This report proposes some small revisions to the terms of reference, ensuring that the Board's governance continues to reflect its ways of working and new statutory responsibilities.
- 1.2 The Council's Democratic Services team have advised that the changes can be agreed by the Health and Wellbeing Board at an open public meeting and do not require agreement by full Council.
- 1.3 The revisions are highlighted in Appendix One and are described below:

- **Co-chairing**

It is proposed that the Clinical Commissioning Group Chair co-chairs the Health and Wellbeing Board with the Council's Cabinet Member for Wellbeing. This recognises the value and importance of the shared ambition between the two organisations in promoting good health and wellbeing across Bath and North East Somerset.

It is suggested that the chairing of each meeting will alternate between the two co-chairs and that matters of agenda planning will be considered jointly. The co-chairs will also be able to provide cover and support to each other in the absence of one of them.

- **Pharmaceutical Needs Assessment**

As well as developing and publishing a Joint Strategic Needs Assessment for the area, Health and Wellbeing Boards have a new statutory responsibility to publish and keep up to date a statement of the local needs for pharmaceutical services - referred to as the Pharmaceutical Needs Assessment (PNA). The suggested revision to the Health and Wellbeing Board's terms of reference would ensure that this key responsibility is included.

A project group is currently working on the development of the PNA which will be presented to the Health and Wellbeing Board at a future meeting (deadline for publication is April 2015). The PNA will inform the commissioning of pharmaceutical services in the context of local priorities, and will be used by NHS England when making decisions on pharmacy applications.

- **Better Care Fund**

The Better Care Fund is a new government funded budget to support more integrated care at a local level. It will act as a key enabler in the delivery of integrated and timely interventions which support and safeguard older or vulnerable people to remain independent. It will also help to reduce unnecessary and unplanned admissions.

The suggested revision to the Health and Wellbeing Board's terms of reference would ensure that the Board's new responsibility for the Better Care Fund, including the 'sign off' and ongoing oversight of the plans is included.

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